



Advice for Calisthenic Coaches Royal South Street 2011 Westpac Competitions Competition

Her Majesty's Theatre, 17 Lydiard Street, Ballarat,
13th – 15th September and 9th – 29th October 2011

The Management of Her Majesty's Theatre (City of Ballarat) has asked that we supply the following information to coaches to pass on to all parents and competitors prior to them coming to Ballarat. Also please check Her Majesty's Theatre Rules on our website.

DISABLED ACCESS

A lift is available giving wheelchair access to the Stalls area of the auditorium and to the lower level toilet area.

PRAMS

Prams, Pushers, Baby capsules and any other child carrying devices are forbidden to be placed in the aisles or standing room areas of the Theatre auditorium. These items must be placed in the designated positions in the Theatre foyer as advised by the Theatre's Front of House Manager.

Baby capsules may be taken into the auditorium and placed on a spare seat during an unreserved session. During a reserved session it would be necessary to purchase an extra seat if you wish to take a baby capsule into the auditorium. Capsules must not be placed on the floor or in the aisles.

Baby change tables are provided in Male & Female Toilets on the Lower Level.

PROPS

ALL props & costumes, suitcases, boxes and large bags must be brought in and taken out of the Theatre via the back door (stage door) off Lewis Street or the side door in Unicorn Lane off Sturt Street. **NO ACCESS THROUGH THE FRONT DOORS**, entering or leaving.

MOBILE PHONES

Mobile phones and pagers must be turned off inside the auditorium and backstage. No photos, video or sound recordings of competition sessions are permitted due to copyright laws. Official videos or DVDs may be arranged through N.L. Harvey & Sons.

SMOKING

Smoking is forbidden in all areas of the Theatre.

FOOD & DRINK

Bottled water and sweets only may be taken into the auditorium. Any other food, ice-cream or beverages must be consumed in the foyer. No food is permitted in the dressing rooms or backstage corridors. No picnics in the foyer.

SECURITY

The Theatre Management does not accept any responsibility for the loss or damage to any property, personal or other, brought onto the Theatre premises. It is acknowledged that there have been incidences of theft of items from Dressing Rooms, and competitors are advised to guard their valuables. For the convenience of competitors the storage of valuables (i.e. wallets and jewellery) may be left at the RSSS Office.

ACCESS

Access from the Foyer to the Stage and Dressing Rooms via the Theatre auditorium is not permitted. Similarly, access from the Stage to the Foyer via the auditorium is not permitted. The only exceptions to this rule are by arrangement with and approval of the Theatre Management. Exceptions may include; a) disabled staff or competitors. b) Specific on stage presentations.

BACKSTAGE

Footwear

As a duty of care for Occupational Health and Safety the Royal South Street Society recommends that footwear is worn at all times in the Theatre except in the Green Room or on stage. Please ensure you bring with you a container for shoes to be placed in outside the Green Room.

Leg Tan

Competitors feet and legs must be covered before entering the Auditorium. Please keep feet off seats and backs of seats.

Safety

No running or unruly behaviour will be tolerated in any area of the Theatre. In past years there have been many reported incidences of running between backstage and the Auditorium. If running persists offending clubs will be asked to keep their competitors in the dressing rooms.

Dressing Rooms

Decorations are limited to the Dressing room notice boards only. Doors, walls, ceilings, mirrors and corridors must be left unadorned. Adhesive tape, masking tape, gaffer tape and Blu-tac must not be used.

Pram for Coaches

Prms or pushers are not permitted backstage with the exception of a nursing mother coach who may place pram or pusher in dressing room only. No baby is to be left unattended. Pram must not be left in any other area backstage.

Electrical Items

The following items are permitted for use in the dressing rooms provided they carry a current electrical testing tag – Tape & CD Players, hot rollers, hair dryers and ventilators. Under no circumstances are kettles, urns, heaters, birkos, sandwich makers etc permitted. No lighted candles or the burning of incense.

EVACUATION PROCEDURE

In the event that it is necessary to evacuate the building upon the demand of the Technical Operations Manager or his Deputy, all persons backstage must immediately vacate the Theatre via the Stage Door and assemble on the corner of Lewis and Albert Streets, to wait notification that it is safe to re-enter the building. Parents and competitors in the Auditorium please follow the usher's instructions.

All Clubs must prepare an accurate list of all coaches, assistants, accompanist and competitors to be handed in at the registration Desk on arrival before competition starts.

PARKING

Please observe all No Parking, No Standing, Permit Only, Private Parking, Reserved and Loading Zone signage in Lewis Street at the rear of the Theatre. Be warned, the City of Ballarat Parking Officers will be severe on illegal parking, especially in Loading and No Parking Zones. It is recommended that cars are parked in Albert Street (East Side) and Anderson Street \$4 per day metered.

The Multi-level car park in Dana Street (near Target) operates each day. Please check closing times with the Office. One hour metered street parking is available in the immediate vicinity Monday to Saturday. Sunday is not metered but note time restrictions on signage.